### LICENSES, PERMITS, IMPOUNDS, FINGERPRINTING, REPORTS

### **Dog/Cat Licenses**

All dogs and cats residing within the Bismarck city limits and over the age of 6 months are to be licensed with the City of Bismarck. Licenses may be obtained at the Bismarck Police Department. Licenses are also available at some veterinary offices in Bismarck.

Hours: 8:00 a.m. to 8:00 p.m. Monday-Friday

3:00 p.m. to 7:00 p.m. Saturday 12:00 p.m. to 6:00 p.m. Sunday Fees: \$6.00 per year if neutered/spayed

\$18.00 per year if not neutered/spayed

Documents needed:

- Current rabies vaccination certificate (license expiration date cannot go beyond the rabies vaccination expiration date so fees can be prorated accordingly)
- Neuter/Spay certificate if not noted on Rabies Vaccination Certificate

### **Dog/Cat Impound Fees**

You may contact the Bismarck Police Department to see if your pet has been impounded.

Hours: Impounded animals can be picked up at any time

Fees must be paid at the Bismarck Police Department payable to the City of Bismarck before the animal can be picked up.

Fees: \$35.00 Impound Fee (if animal is not wearing city license tag)

\$15.00 Impound Fee (if animal is wearing city license tag)

\$14.00 per day boarding fee

### **Vehicle Impounds**

Only the Registered Owner may pick up an impounded vehicle. Fees must be paid at the Bismarck Police Department payable to the City of Bismarck before the vehicle can be picked up.

Hours: Any time

Fees: \$30.00 Impound Fee

Towing Charge (depends on vehicle, etc.)

\$10.00 per day storage

#### **Accident/Incident Report Copies**

Contact the Bismarck Police Department Records Department

Hours: 8:00 a.m.-5:00 p.m. Monday-Friday Fee: \$2.00 for accident report copy

Criminal report: First 10 pages copied no fee, subsequent pages are charged at \$ .25 per page.

## **Fingerprinting**

Fingerprints can be obtained at the Bismarck Police Department. No appointment necessary.

Hours: 1:00 p.m.-3:00 p.m. Tuesdays and Thursdays

Fees: \$5.00 for 2 cards

\$10.00 for 3 cards or more.

# **Gaming Employee Permit**

Gaming employee permit applications are available at the Bismarck Police Department.

Hours: 8:00 a.m. to 4:00 p.m. Monday through Friday.

Fees: New: \$25.00 Renewal: \$20.00 Duplicate: \$5.00

### Taxi Driver's License

Taxi Driver's License applications are available at the Bismarck Police Department.

Hours: 8:00 a.m. to 4:00 p.m. Monday through Friday.

Fees: New: \$20.00 Renewal: \$10.00

Documents needed: Current Physical Card

#### **Concealed Weapon Permit**

New: For detailed information on obtaining new concealed weapon permits go to http://www.ag.state.nd.us/BCI/CW/ObtainPermit.htm

Hours: 1:00 p.m.-3:00 p.m. Tuesdays and Thursdays

New:

- Must be resident of Bismarck, ND.
- Must be fingerprinted, pay \$25.00 fee payable to the city of Bismarck to begin process and obtain application and further instructions

#### Renewals:

- Applications can be picked up and dropped off Monday through Friday 8:00 a.m. to 5:00 p.m.
- Obtain and complete application from the Bismarck Police Department
- Must reside in Bismarck, ND

New and Renewal Fees: Mandated \$25.00 State fee which is payable by check or money order (no cash) to the North Dakota Attorney General's Office.

Renewal Documentation needed:

2 colored driver's license size photos (passport photos). Any photo shop can provide them for you.

See Pam Hoffman Monday – Friday 7:30 a.m.-4:00 p.m. or call 701-221-7207.

### **Evidence**

Hours: 8:00 a.m. to 5:00 p.m. Monday-Friday See Wanda Vedder, Evidence Technician

#### **Special Permits**

Applications may be obtained at the Bismarck Police Department for the purposes of: Carnivals, circuses, roller skating, sound trucks, parades, requests for special policing assemblies and demonstrations, races, sales and solicitations. Request for Officer(s) on location/at event

Hours: 72 hours prior to event

Fees: \$38.00 per hour (minimum of 2 hours) will be established per officer, per event.

### **Raffle Permit**

Applications are available at the Bismarck Police Department to eligible nonprofit organizations for the purpose of conducting gaming.

Return Applications at least 30 days prior to first day of ticket sales the completed application to include all necessary signatures, and a draft or copy of the raffle ticket.

Hours: From 8 AM to 5 PM

Fees: \$25.00 (payable to the City of Bismarck)

Documents needed: Application with all necessary signatures

Draft or copy of the raffle ticket

Call Detective Chad Spotts at the Bismarck Police Department 701/223-1212 for any additional information.